

Town of Northborough
Wind Turbine Committee (WTC)



Wind Turbine Committee Meeting
Conference Room 1st floor, Northborough Free Library
34 Main Street
Northborough, MA 01532

Reference:NWC10:07MM

Meeting Minutes
March 31, 2010

Attendees

<u>Members</u>	<u>Alternates</u>	<u>Advisor</u>
R. Giles (Co Chair)	J. Cragin	R. Melville
B. Halter	M. Harling	B. O'Toole
J. McNamara (Co Chair)		
R. Jones		
R. Parker		

Town of Northborough Officials

F. Litchfield

Guests

N/A

7:00 PM Northborough Wind Turbine Committee (WTC) called to order

1. The meeting began with a welcome by the co-chairmen, introductions around the table, and acceptance of the March 17th meeting minutes.
2. R. Giles proceeded with the meeting agenda and the various working committees reported on progress with the working group chairs updating the action items list.
3. The Wind Turbine technical information binder will continue to be routed through the group.
4. J. McNamara provided an update on the "Friends of Northborough Renewable Energy, Inc." committee, a non-profit project support entity.
5. R. Giles, J. McNamara and R. Jones met with F. Litchfield on March 27 to review the SED/MTC/Town of Northborough contract. Copies of Solicitation No. 2009-CWIPCS-01 and Task Order 10-1 were provided to the committee.
6. R. Jones and R. Giles were tasked to schedule trips to Holy Cross High School, Princeton Municipal, Mass Maritime Academy and Hull Municipal for team members to see the several turbines and review installation, operation and maintenance costs, lessons learned etc with the owner operators.
7. R. Giles will request a copy of the Hyannis Garden club presentation for committee review.

8. R. Parker reported on WG #2 and indicated three federal agencies may provide possible funding: Dept of Energy, Dept of Agriculture and Dept of Interior.
9. M. Harling reported WG #4 met to discuss public out-reach programs, twelve public groups/clubs/service organizations were identified as potentially receptive to a presentation. The Algonquin HS science fair may present an opportunity.

Monthly Look Ahead (March thru June 2010) – Critical Action Items

1. Install the meteorological tower and initiate data collection
2. Schedule tours of various local installations
Responsibility – Co-Chairs/Town Engineer
3. Continue project financial analysis including the Tougas farm loads
Responsibility – Working Group #2
4. Consider development of a public out reach plan
Responsibility – Working Group #4
5. Investigate Federal, State and Town permit and licensing requirements
Prepare a Policies and Procedures Binder
Briefing for Town Department Heads
Responsibility – Working Group #5

The meeting adjourned at approximately 8:15PM.

The next meeting is scheduled for April 14, 2010 at 7:00PM in the Northborough Town Hall Selectmen's conference room.

R. Jones
WTC Member

cc: Town Clerk
Town Administrator
Fran Bakstran - Liaison Board of Selectmen

WIND TURBINE COMMITTEE:

Fred Litchfield (Town Engineer)
Joe McNamara (Co-Chairman)
Bob Giles (Co-Chairman)
Edward Cahill
William Halter
Richard Jones
Richard Kane
Ron Parker

ADVISORY GROUP:

Phil Johnson (Chair person)
Len Belli
Richard H Burton
Ravi Chilakamari
Dave R. Mailly
Raj Melville

ALTERNATES:

Maggie Harling
John Cragin